



TO: Osteopathic Graduate Medical Education Physicians

FROM: Tiffany Moss, MBA
Executive Director, Osteopathic Accreditation

DATE: June 11, 2019

RE: Nominations for a New Osteopathic Principles Committee Member

The Osteopathic Principles Committee is soliciting nominations for a new member position. Self-nominations are encouraged. The term of appointment will be six years, beginning July 1, 2020.

The Committee will review all nominations received and select an applicant based on its current needs, professional qualifications, geographic distribution, and diversity in gender. It will then send its recommendation for confirmation to the ACGME Board of Directors. In making its selection, the Committee will assess each applicant's qualifications according to the following criteria:

1. **Nominees must be a current Director of Osteopathic Education, program director, or osteopathic faculty member for a program that has achieved ACGME Osteopathic Recognition.**
2. Nominees must have current certification through an American Osteopathic Association (AOA) specialty certifying board or a member board of the American Board of Medical Specialties (ABMS).
3. A Committee may have two members from the same state, but these members cannot be from the same institution or city/metropolitan area. Accordingly, nominees should not be from the following institutions and areas:
 - Alameda Health System – Oakland, California
 - Ascension Health – Farmington Hills, Michigan
 - A.T. Still University School of Osteopathic Medicine – Mesa, Arizona
 - Dignity Health – Santa Maria, California
 - Edward Via College of Osteopathic Education – Blacksburg, Virginia
 - Henry Ford Health System – Detroit, Michigan
 - Oklahoma State University Center for Health Sciences – Tulsa, Oklahoma
 - Parkview Medical Center – Pueblo, Colorado

- Univeristy of New England College os Ostoeopathic Medicine – Biddford, Maine
- University of Pikeville Kentucky College of Osteopathic Medicine – Pikeville, Kentucky
- University of Wisconsin – Madison, Wisconsin
- US Air Force – Eglin AFB, Florida
- US Army – Fort Benning, Georgia

Nominees from the California and Michigan cannot be considered, because there are currently two Committee members from those states.

4. Nominees must not be nominated to more than one ACGME Review or Recognition Committee with an overlapping term.
5. Nominees must be skilled in the use of computers. Committee members use electronic systems for program reviews, reimbursement of expenses, and many recognition-related activities.
6. Nominees must be able to devote sufficient time to the Committee's work. The Committee meets in person three to four times per year, and via teleconference as needed. The duration of these meetings is typically two to three days, which may include any combination of weekdays and weekends. Members are expected to attend all meetings and teleconferences. In addition, new members are expected to attend one meeting prior to their appointment as an observer.
7. Nominees must have sufficient time to review program information (an estimated 10-30 hours of work for each meeting), to participate in subcommittee work as assigned, and to prepare for each Committee meeting by reviewing agenda items and related documents. Applicants will also need to set aside the time required to travel to each meeting and to participate in other Committee activities.
8. Nominees should be actively involved in osteopathic graduate medical education, and should demonstrate substantial experience in administration and/or teaching, preferably in an osteopathic neuromusculoskeletal medicine program.

Information about the Osteopathic Principles Committee and the ACGME can be found at www.acgme.org. Policies and procedures for Review and Recognition Committees are located in the [ACGME Manual of Policies and Procedures](#), which can be found in the "About Us" section of the website, under "Policies and Related Materials."

Nominees must complete the Applicant/Nominee Form. The nominee who is confirmed as a Committee member will also sign an agreement with the ACGME and annually complete a disclosure form identifying any relationships, positions, or circumstances in which he or she is involved that he or she believes could contribute to an actual or apparent conflict or duality of interest.

Interested parties may request the Application/Nomination Form via e-mail to OPC@acgme.org. The completed Applicant/Nomination Form and a current curriculum vitae for the nominee must be submitted by **August 16, 2019** via e-mail to OPC@acgme.org.

Direct any questions about the nomination process or about the role of a Recognition Committee member to Executive Director Tiffany Moss: OPC@acgme.org.