

GME Institutional Coordinator Excellence Award



While institutional coordinators' titles may vary, this generally refers to the role that supports the designated institutional official (DIO), manages the day-to-day operations of the Graduate Medical Education (GME) Office, and is actively involved in the ACGME-related functions of the institution. This award recognizes an individual who demonstrates in-depth knowledge of GME and skillfully manages the multiple roles of administrator, counselor, enforcer, coordinator, organizer, and scheduler.



Donna C. Guidroz, C-TAGME

Ochsner Clinic Foundation
New Orleans, Louisiana

Nominators had this to say:

“Donna transformed and modernized our internal process for accreditation oversight by first developing an innovative online template for each of the [program directors] to use during their Annual Program Evaluation and Improvement to track continuously self-improve in alignment with the vision of the ACGME. This tool was highlighted at the 2017 [Alliance of Independent Academic Medical Centers] Annual Meeting. She then incorporated this into our unique Annual Program

Evaluation and Improvement strategy and presented our roadmap to success at the 2020 [ACGME Annual Educational Conference].”

“As a member of our graduate medical education committee, I have witnessed how Donna’s management and communication skills have, in partnership with both our past and current DIOs, has allowed for efficient, effective, and timely review and decision-making without unnecessary fluff or delays related to institutional process.”

“She is a wonderful advocate for the residents and fellows. Oftentimes I will bring up a request from my colleagues, and if it is within reasonable consideration from GMEC, Donna is ready and willing to assist in the implementation of those requests. However, even more important is when there is a request that cannot be fulfilled by the GMEC, this is where Donna shines the most. She is an encyclopedia of GME and institutional policies and helps me understand and communicate back to my colleagues exactly why it is that a request might not be able to be fulfilled. She often works with me to find alternative solutions based on the original request to make sure the opinions of the residents and fellows are considered and met. She has been integral in my goal of increased involvement of the residents and fellows with GME. Her dedication to working hard for residents and fellows is felt strongly in my interactions with her.”