

MEMORANDUM



TO: Thoracic Surgery Community

FROM: Chris Fox, PhD
Executive Director, Review Committee for Thoracic Surgery

DATE: June 4, 2024

RE: Call for Resident Member of the Review Committee for Thoracic Surgery

The Review Committee is soliciting nominations for its next resident member for a term that will run July 1, 2025 to June 30, 2027.

Qualifications of the Resident Member

- Nominees must be enrolled in a residency or fellowship program at the time of appointment and may not serve more than one year beyond completion of residency or fellowship.
- Residents enrolled in an integrated six-year program must be, at a minimum, in the second year of the residency at the time of nomination.
- Residents in an independent program must be in their first year of thoracic surgery education at the time of nomination.

Resident members may not serve on two Review Committees simultaneously and must not be from the same institution as another member of the Review Committee. There may be a maximum of two Review Committee members from the same state at any time. The Committee will consider geographical diversity in the selection of the resident member nominee.

As of July 1, 2025, Review Committee members will be from the following states and institutions:

- Colorado, University of Colorado
- Florida, University of Florida
- Maryland, Johns Hopkins University
- Minnesota, Mayo Clinic College of Medicine and Science (Rochester)
- North Carolina, Optum Serve Health Services
- Ohio, University of Cincinnati Medical Center

In addition to geographical heterogeneity, the Review Committee values a diverse and inclusive membership and encourages nominees from underrepresented groups.

Responsibilities of the Resident Member

The resident member participates as a full voting member in all Review Committee activities, including program review and policy discussion. The resident member must attend all in-person Review Committee meetings (two per year). The resident member is subject to compliance with the same confidentiality, conflict of interest, duality of interest, and fiduciary responsibility policies as the other members. The resident member must be able to devote approximately 20 hours to program review prior to each Review Committee meeting.

The resident member is also a member of the ACGME Council of Review Committee Residents (CRCR). The CRCR is composed of the resident members of each Review and Recognition Committee. It is an important part of the ACGME because it provides valuable input and feedback to the ACGME Board of Directors about matters related to residents and fellows, graduate medical education, and accreditation from the resident/fellow perspective. The CRCR meets twice a year, typically in person.

Note: It is the program director's responsibility to ensure that the resident member will have sufficient time to review programs, attend Review Committee and CRCR meetings, and participate in activities of the Review Committee and the ACGME. While this nomination is for a term that officially begins July 1, 2025, note that the resident/fellow will be required to attend activities six months prior to the official start date, including a formal orientation meeting and two observational Review Committee meetings.

To Submit a Nomination

Submit the following documents electronically:

- A completed nomination form (interested individuals should email Aimee Morales (amorales@acgme.org) for the form).
- Letter of interest from the resident/fellow which includes a personal statement outlining educational goals, professional interests, and intent to serve, if selected.
- The resident's/fellow's curriculum vitae.
- Two letters of recommendation, one of which must be from the nominee's program director and must include assurance that the nominee will have sufficient time to review programs, attend in-person Review Committee and CRCR meetings, and participate in activities of the Review Committee and the ACGME as expected.

Send completed nominations to Associate Executive Director Aimee Morales at amorales@acgme.org by **Monday, September 2, 2024**. A member of the Review Committee staff will confirm that your nomination has been received.

The Review Committee will review the nominations and forward its selection to the ACGME Board of Directors for approval at its September 2024 meeting.

Nominees will be notified of the Review Committee's selection by email after confirmation by the ACGME Board of Directors.

Additional Information

Review Committee members must use electronic systems for reimbursement of expenses and accreditation activities (e.g., program reviews). The resident member may be required to travel two times per year to meet as a member of the Review Committee. Review Committee meetings are one- or two-day meetings. All related travel and meeting expenses are covered by the ACGME.

More information about the ACGME can be found at www.acgme.org. Information specific to the Review Committee for Thoracic Surgery is available on the [Thoracic Surgery](#) section of the ACGME website.

Contact Ms. Morales with questions: amorales@acgme.org or 312.755.7419.

Key Dates

Nominations Due	September 2, 2024
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Required Meetings

(ACGME, 401 North Michigan Avenue, Chicago, Illinois 60611)

Orientation and Review Committee Meeting	December 5-7, 2024
Review Committee Meeting	March 21, 2025
CRCR Meeting (Incoming Resident Member)	May (TBD), 2025
<i>Resident Member Term Begins</i>	<i>July 1, 2025</i>
CRCR Meeting	Fall (TBD), 2025
Review Committee Meeting	December (TBD), 2026
Review Committee Meeting	March (TBD), 2026
CRCR Meeting	May (TBD), 2026
CRCR Meeting	Fall (TBD), 2026
Review Committee Meeting	December (TBD), 2027
Review Committee Meeting	March (TBD), 2027
CRCR Meeting	May (TBD), 2027
<i>Resident Member Term Ends</i>	<i>June 30, 2027</i>